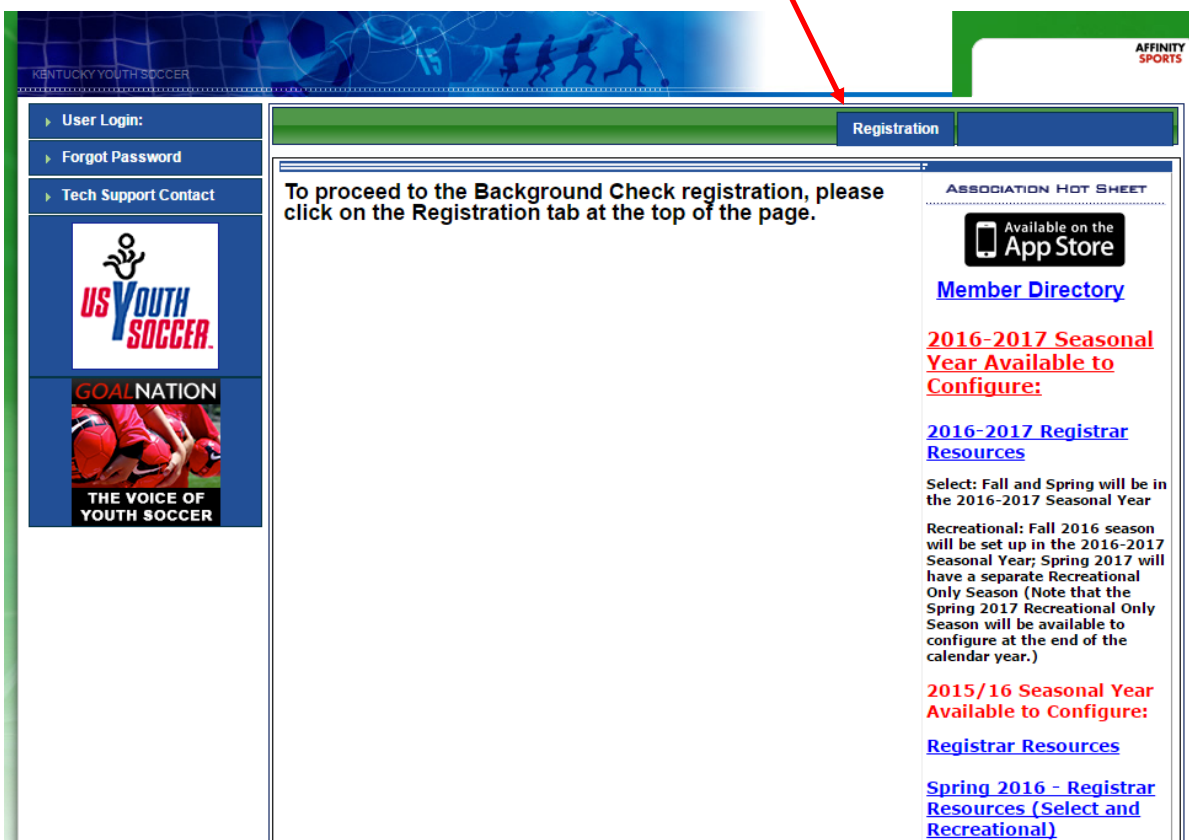


## Background Checks:

Please go to, <http://kybackgroundchecks.sportsaffinity.com/reg/index.asp?sessionguid=>

Once on the main page, please click on the registration tab at the top:



KENTUCKY YOUTH SOCCER

AFFINITY SPORTS

Registration

To proceed to the Background Check registration, please click on the Registration tab at the top of the page.

ASSOCIATION HOT SHEET

Available on the App Store

[Member Directory](#)

**2016-2017 Seasonal Year Available to Configure:**

[2016-2017 Registrar Resources](#)

Select: Fall and Spring will be in the 2016-2017 Seasonal Year

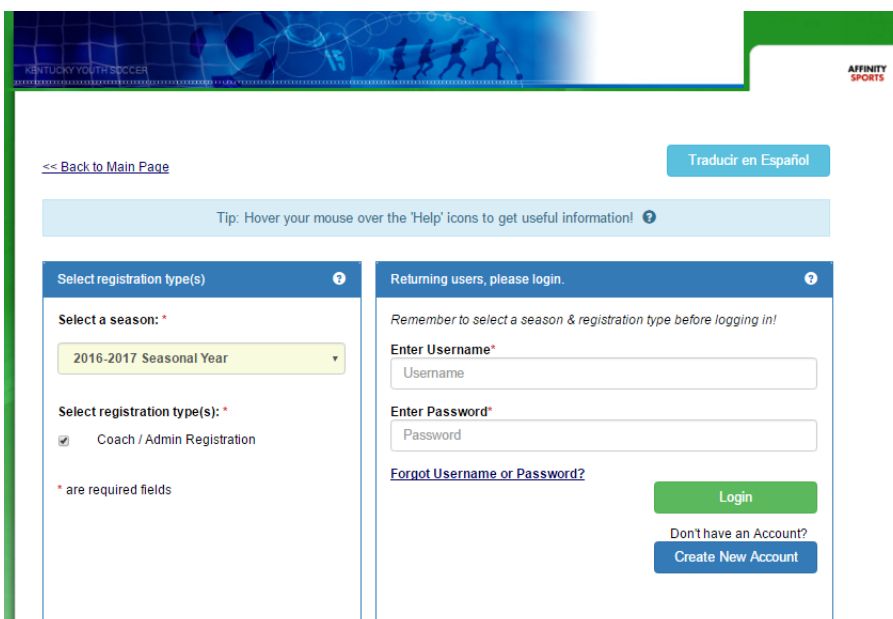
Recreational: Fall 2016 season will be set up in the 2016-2017 Seasonal Year; Spring 2017 will have a separate Recreational Only Season (Note that the Spring 2017 Recreational Only Season will be available to configure at the end of the calendar year.)

**2015/16 Seasonal Year Available to Configure:**

[Registrar Resources](#)

[Spring 2016 - Registrar Resources \(Select and Recreational\)](#)

If you have an account, please enter your username/password. If not, then click on Create New Account. If you cannot remember your password, click on the forgot username/password link to retrieve the password.



KENTUCKY YOUTH SOCCER

AFFINITY SPORTS

<< Back to Main Page

Traducir en Español

Tip: Hover your mouse over the 'Help' icons to get useful information!

Select registration type(s)

Select a season: \*

2016-2017 Seasonal Year

Select registration type(s): \*

Coach / Admin Registration

\* are required fields

Returning users, please login.

Remember to select a season & registration type before logging in!

Enter Username\*

Username

Enter Password\*

Password

[Forgot Username or Password?](#)

Login

Don't have an Account?

Create New Account

You will be taken to a page with all of your family information, click on 'continue'

KENTUCKY YOUTH SOCCER Logout **AFFINITY SPORTS**

[Traducir en Español](#)

[Add Family Member >>](#) [Create Registration >>](#) [Accept ELA >>](#) [Make Payment >>](#) [Print Form](#)

### Account Primary Contact

**Name:** Test10000 Banner  
**Address:** Test test, KY 12345  
**Phone:** (012) 345-6789(h)  
**Email:** [hollykirkpatrick@kysoccer.net](mailto:hollykirkpatrick@kysoccer.net)

To switch the primary contact, please click [Switch Primary](#).

Please add all your missing family members who need to be registered now or later. All added Name, DOB, Emails cannot be altered during online registration. If parents have different contact info, click Edit to change the info. Once all members are added, then Click Continue and go to Create Registration page.

### Add All Your Family Members To Be Registered

If there is no family member to be added, please click continue.

[Add New Player](#) [Add New Parent/Guardian](#) [Continue >>](#)

Name	IDNum	DOB	Gender	Relationship	Edit
Test10000 Banner	88350-370142	01/01/1936	F	Mother	<a href="#">Edit</a>
Test25 Banner	29624-596771	01/06/2004	M	Player	<a href="#">Edit</a>
Testboy Banner	66340-217617	04/04/2006	M	Player	<a href="#">Edit</a>
Testgirl Banner	19767-139659	08/27/2006	F	Player	<a href="#">Edit</a>
Test2 Banner	20185-778491	01/10/2003	F	Player	<a href="#">Edit</a>
Test Banner	12840-401469	02/06/2004	F	Player	<a href="#">Edit</a>
Test1 Banner	53218-656655	01/06/2004	M	Player	<a href="#">Edit</a>
Test33 Banner	90957-584092	01/01/2005	F	Player	<a href="#">Edit</a>
Test4 Banner	20447-663283	01/04/2006	M	Player	<a href="#">Edit</a>
Test Banner3	40373-819872	01/10/2007	F	Player	<a href="#">Edit</a>

On the next page, click on 'Register as Coach/Admin' next to your name

KENTUCKY YOUTH SOCCER Logout **AFFINITY SPORTS**

[Traducir en Español](#)

[Add Family Member >>](#) [Create Registration >>](#) [Accept ELA >>](#) [Make Payment >>](#) [Print Form](#)

### Register Only Members Who Participate This Season ( 2016-2017 Seasonal Year )

Name	ID Num	DOB	Relationship	Registration
Test10000 Banner	88350-370142	01/01/1936	Mother	<a href="#">Register as Coach/Admin</a>
Test Banner	12840-401469	02/06/2004	Player	--
Test Banner3	40373-819872	01/10/2007	Player	--
Test Banner7	11156-312194	12/10/2008	Player	--
Test Banner9	46491-998841	01/10/2009	Player	--

You will get a popup where you will choose 'Background Checks' as the play level - the popup box will then populate with more information. Please double check your address – if wrong, please update.

As you scroll down, you will fill out following questions. Enter your DOB, Choose the club you are a part of, choose your role within the club and enter your **legal first and last name** - do not use nicknames, and finally answer the last three questions. All questions are mandatory – after completing the questions, click on Save & Next Page:

The screenshot shows a registration form with the following sections and fields:

- Association Additional Information**
  - Please enter your Date Of Birth (MM/DD/YYYY format)\*  
08/08/1986
- Club Additional Information**
  - Please select your primary organization below: SID is for Affinity internal use Only\*  
Out of State Players -- (SID#6532980)
  - Please Select Your Role within the Organization\*  
Coach
  - Legal First and Last Name\*  
Test Kirkpatrick
  - Have You Ever Been Convicted of a Crime of Violence?\*  
No
  - Have you ever been convicted of a crime against another person?\*  
No
  - Have you ever failed to be re-employed, been voluntarily Discharged, been fired, or been asked to resign from any Position involving the supervision of minors\*  
No

At the bottom of the form, there are three buttons: "Save & Register Another" (blue), "Save & Next Page" (green), and "Cancel" (orange). A red arrow points from the top right towards the "Save & Next Page" button.

After hitting Save & Next Page, you will be taken to the Electronic Legal Agreement section in order to consent to the background check. You will need to click on the check boxes to the left of the statements. Your name will populate at the bottom of the page where you will hit the button that says 'Agree & Continue'.

The screenshot shows the 'Accept ELA' page with a navigation bar at the top containing: Add Family Member >>, Create Registration >>, Accept ELA >>, Make Payment >>, and Print Form. The main content area is titled 'Accept ELA' and contains two sections:

- 1 of 2 Background Checks**: A text box containing a disclaimer about background checks. Below it is a checkbox labeled 'I Accept' with a red arrow pointing to it.
- 2 of 2 Consent to Background Check**: A text box containing a consent statement. Below it is a checkbox labeled 'I Accept' with a red arrow pointing to it.

Below the text boxes are two input fields: 'Your First Name\*' with the value 'Testt1000' and 'Your Last Name\*' with the value 'Banner'. At the bottom are three buttons: '<< Back' (orange), 'Print' (blue), and 'Agree & Continue >>' (green). A red arrow points from the top right to the 'Agree & Continue >>' button.

You will then be taken to the final page to complete the check. You will need to click on the green button at the bottom that says 'No Payment Due, Continue'

The screenshot shows the 'Make Payment' page. At the top is a 'Registration Instructions' box with a red message: 'There is no fee for Background Checks as it is covered by Kentucky Youth Soccer. Please click the "No payment due" button to complete the registration.' Below this is a 'Traducir en Español' button and a navigation bar with: Add Family Member >>, Create Registration >>, Accept ELA >>, Make Payment >>, and Print Form.

The main content area is titled 'Make Payment' and contains a 'Registration Fee' section with a dark grey bar. Below it is an 'Items Ordered' section with the text 'No items in order.' and a 'Payment Method\*' dropdown menu set to 'Choose One' with a 'continue >>' button below it.

At the bottom, there is a red message: 'No fee due: Please make sure a fee is not needed and click the Continue button below.' Below this is a green button labeled 'No Payment due, Continue >>'. A red arrow points from the top left to this green button.

Your registration is complete when you see the page below:

---

[Traducir en Español](#)

[Add Family Member >>](#)

[Create Registration >>](#)

[Accept ELA >>](#)

[Make Payment >>](#)

[Print Form](#)

Print Form

**Congratulations, registration is now complete!**

Use the buttons below to save and print documents for your records.

[Print Receipts & Forms](#)

[Print ELA](#)

[Log out and back to \[My Account Login\] page](#)